

## Site Council Minutes

### Whitmore Elementary School Council

11/24/2025

3:00pm

1. Call meeting to order: Susan Williams 3:07pm
2. Members present: Susan Williams, Kelly Viguers, Jen Figueroa, Terri Contapay, Margaret Taylor
3. Approve minutes of the last meeting: Approved by email
4. Call to the audience: none
5. Reports
  - a. Principal's Report
    - i. Turkey Trot – 90 turkeys were donated. Top 3 boys and girls of each grade level received a turkey. Food and gift cards were also given to families in need.
    - ii. Staffing – There is an opening for an Exceptional Education teacher as well as an Emotional Disabilities teacher. The Exceptional Education vacancy should be filled in January. There is a sub in the Emotional Disabilities class until the position is filled.
    - iii. Band – We have band at Whitmore! All 5<sup>th</sup> graders are currently taking both band and orchestra.
    - iv. TLS – After school tutoring will be offered to 3, 4, 5 and 6 grades January through March to prep for state testing.
    - v. Letter Grade – We moved from a B to a C. The third grade test changed to add fluency and 6<sup>th</sup> grade scores were added to our grade for the first time.
6. Current Balances:
  - Undesignated - \$34,540.85
  - CATS Club - \$5,076.15
  - Field Trips - \$4,803.59
  - Sports - \$7,867.53
  - Fine Arts - \$10,673.73
  - OMA - \$8,768.24

7. Discussion/Action items
  - a. Sound System – tabled until we receive quotes
  - b. Kickball Jerseys
    - i. Susan Williams motioned to move \$2500 from undesignated to sports in order to purchase kickball jerseys and sports equipment. Terri Contapay seconded the motion. The motion passed unanimously.
  - c. Student Desks – tabled until we receive quotes
  - d. Sports Equipment – added to the kickball jerseys
  - e. Gaga Ball Pit – The hope is to put in a gaga ball pit under the solar panels. This will be revisited once we see tax credit donation totals.
  - f. Gravel for Daycare Van Area - tabled
  - g. Bleachers – Bleachers will be purchased by the district as part of the bond project.
  - h. Shade Structures – Shade structures are needed over the sand pits on the primary playground. This will be revisited once we see tax credit donation totals.
  - i. Sand Pit for Long Jump - tabled
  - j. Walking Track Around Intermediate Field - tabled
8. Plan agenda for the next meeting – January 26, 2026 at 3:00pm
  - a. Revisit tabled and missing quote action items.
  - b. Current tax credit totals
  - c. Update on Christmas donations
9. Meeting adjourned by: Susan Williams at 3:35pm

Minutes approved unanimously by email December 3, 2025.